DICE Products & Technical Documentation

Schedules Overview

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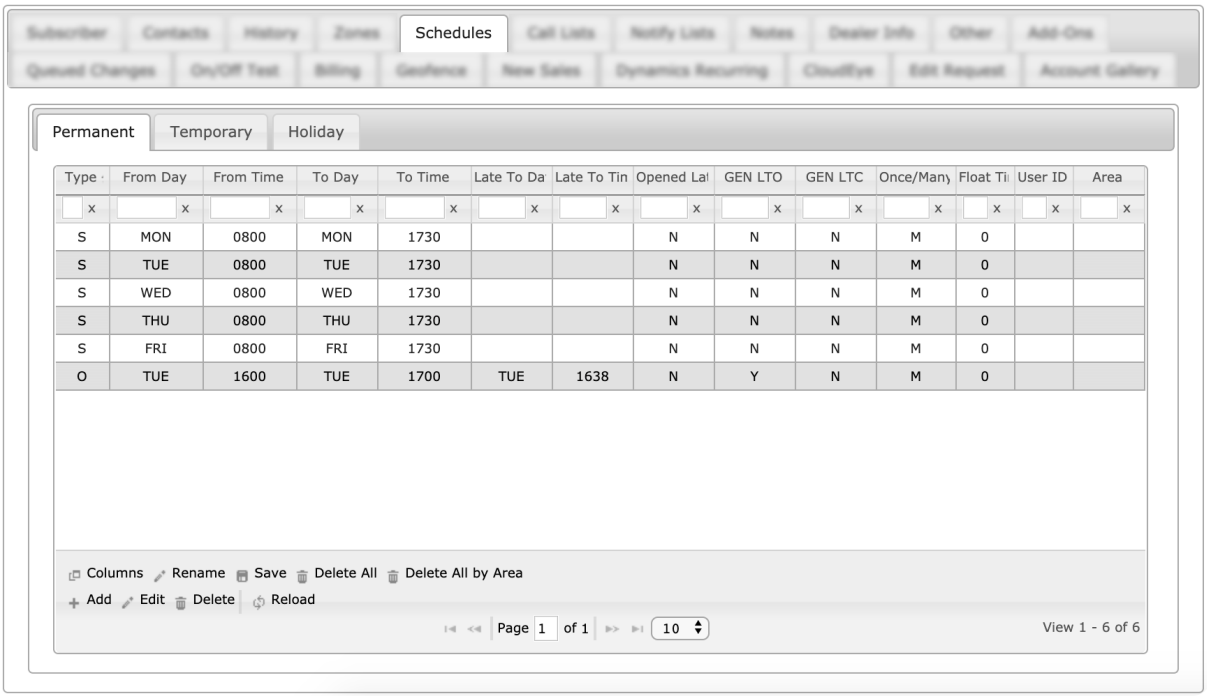
Schedules Overview

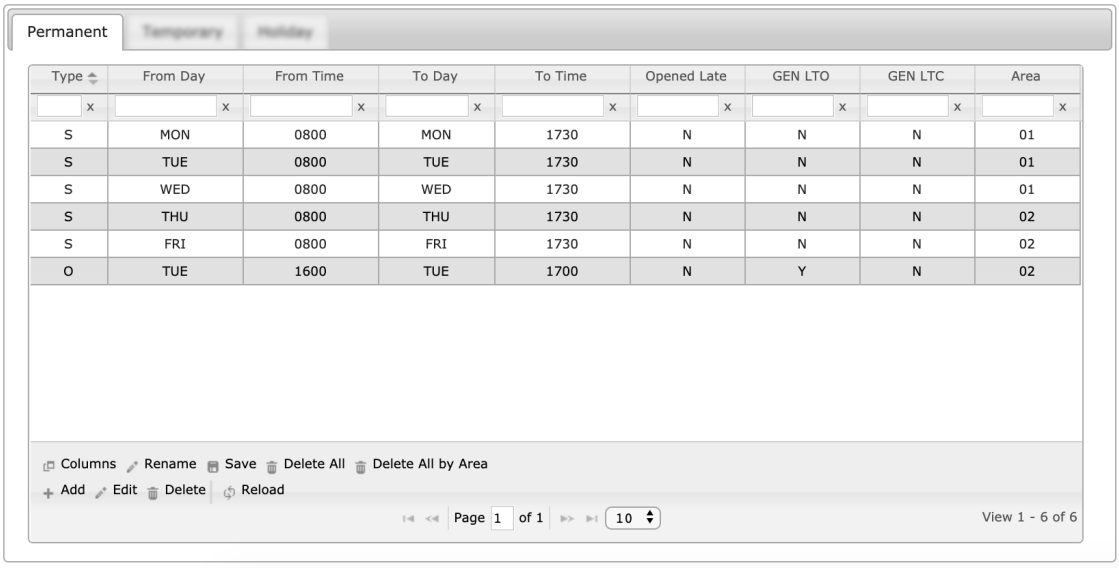
The **Schedules** tab is used to create permanent, temporary, and holiday schedules for subscribers (Figure 1). Subscriber schedules are used to communicate to the system how specific alarm event types should be handled during a set timeframe.



(Figure 1)

Permanent

The **Permanent** subtab is used to define the subscriber's fixed day-to-day schedules (Figure 2). These schedules dictate how alarms should be handled based on criteria entered.



(Figure 2)

Users can interact with the **Permanent** table via the available toolbar options. These options and their functions are defined below.

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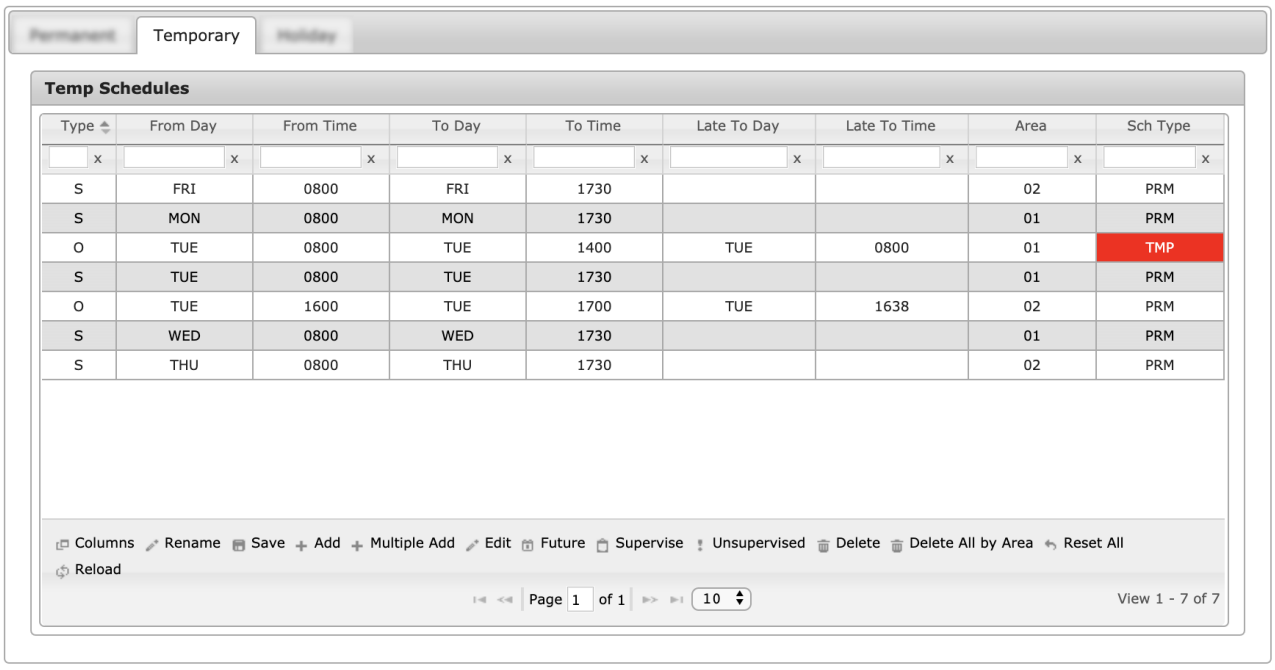
Option	Function
Columns	Allows users to update what column information will display in the table. For more information on configuring columns, see the documentation available here.
Rename	Allows users to update the column names as necessary. For more information on renaming columns, see the documentation available here.
Save	Preserves any table changes (e.g. column layout or name changes) as default so the updated table configuration will display the next time the user views the page. This option applies to the user's personal profile *only*.
Delete All	Removes all existing permanent schedules from the table.
Delete All by Area	Removes all permanent schedules assigned to the selected schedule's area.
Add	Allows users to create new permanent schedules on the subscriber. For more information on how to add schedules, see the documentation available here.
Edit	Allows users to update existing permanent schedules as necessary.
Delete	Removes the selected permanent schedule from the table.
Reload	Refreshes the table to display up-to-date information.

Temporary

The **Temporary** subtab is used to define an alternate signal handling protocol during the subscriber's permanent schedule (Figure 3). Temporary schedules have a set expire date for when signals will return to being handled as defined by the permanent schedule. By default, the permanent schedules appear in the list of temporary schedules. This makes it easier to view the current schedule and make temporary changes to it. Temporary schedules will be highlighted **red** in the temporary schedules table.



(Figure 3)

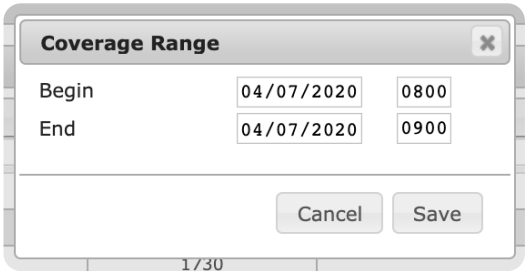
Users can interact with the **Temporary** table via the available toolbar options. These options and their functions are defined below.

Option	Function
Columns	Allows users to update what column information will display in the table. More information on configuring columns can be found above.
Rename	Allows users to update the column names as necessary. More information on renaming columns can be found above.
Save	Preserves any table changes (e.g. column layout or name changes) as default so the updated table configuration will display the next time the user views the page. This option applies to the user's personal profile *only*.
Add	Allows users to create new temporary schedules on the subscriber account. For more information on how to add schedules, see the documentation available here.
Multiple Add	Allows users to save and add temporary schedules without closing the **Add Schedule** dialog box as schedules are saved.
Edit	Allows users to update existing schedules as necessary.
Future	Allows users to schedule the selected schedule to occur on a future date and time. More information on adding future schedules can be found below.
Supervise	Creates a **Supervised** version of the selected schedule.
Unsupervised	Creates an **Unsupervised** version of the selected schedule.
Delete	Removes the selected schedule from the subscriber.
Delete All	Removes all existing schedules from the subscriber.
Delete All by Area	Removes all schedules assigned to the selected schedule's area.
Reset All	Removes all Temporary Schedules from the table.
Reload	Refreshes the table to display up-to-date information.

The **Supervise** and **Unsupervised** buttons are used to create Supervised or Unsupervised versions of schedules. To use them, select a schedule from the grid and select Supervise to create a supervised version of that schedule or Unsupervised to create an unsupervised version.

Future Schedules

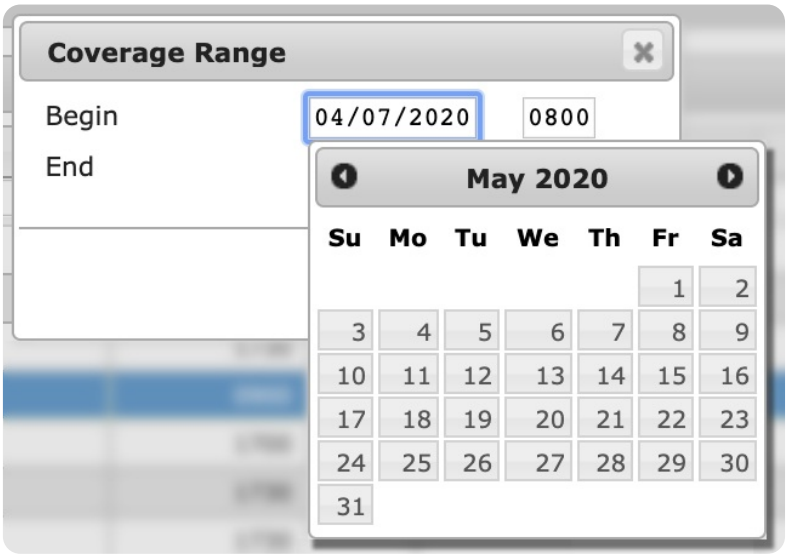
Selecting the **Future** option from the toolbar will open the **Coverage Range** dialog box for the selected Temporary schedule (Figure 4).



(Figure 4)

Perform the following steps to schedule the Temporary schedule for a future date and time.

1. Select the **Begin** date field to open the calendar tool (Figure 5).

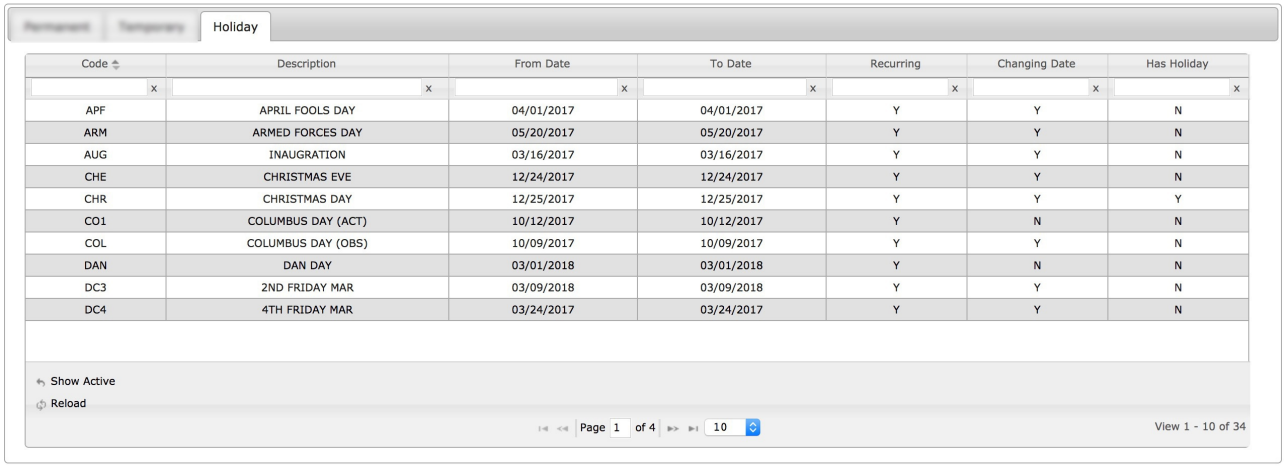


(Figure 5)

2. Select the date the temporary schedule coverage will *start*.
3. Input the time, in 24-hour format, that the coverage will *start* on the Begin Date into the **Begin** time field.
4. Select the **End** date field to open the calendar tool.
5. Select the date the temporary schedule coverage will *stop*.
6. Input the time, in 24-hour format, that the coverage will *stop* on the End Date into the **End** time field.
7. Select **Save** to complete moving the temporary schedule to the future date and time.

Holiday

The **Holiday** subtab is used to define an alternate signal handling protocol during the subscriber's permanent schedule (Figure 6). Holiday schedules are used to create a temporary exception to the subscriber's schedule during specific, recurring days of the year.



(Figure 6)

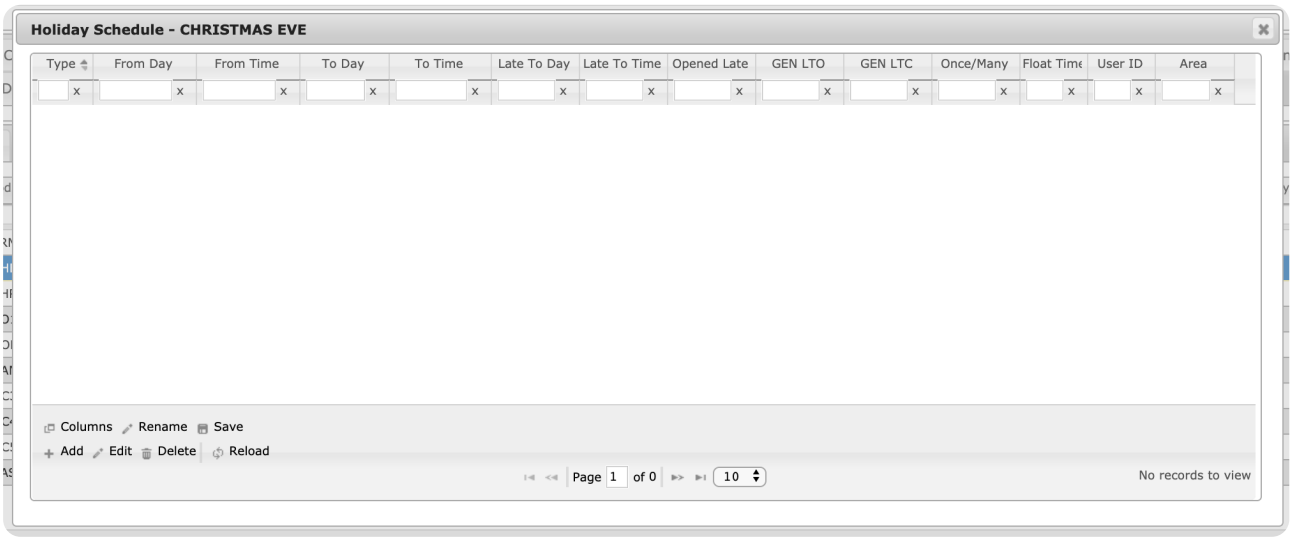
Users can interact with the **Holiday** table via the available toolbar options. These options and their functions are defined below.

Option	Function
Columns	Allows users to update what column information will display in the table. More information on configuring columns can be found above.
Rename	Allows users to update the column names as necessary. More information on renaming columns can be found above.

Save	Preserves any table changes (e.g. column layout or name changes) as default so the updated table configuration will display the next time the user views the page. This option applies to the user's personal profile *only*.
Show All	Populates the table with *all* available holidays and their dates. More information on assigning holiday schedules from the list can be found below.
Show Active	Toggles the table to display all currently assigned holiday schedules.
Delete All	Removes *all* applied Holiday schedules from the table.
Reload	Refreshes the table to display up-to-date information.

Holiday Schedules

Selecting a holiday from the table will open the **Holiday Schedule** table for that holiday (Figure 7). Holidays are configured within DICE CORE. Contact DICE Support for more information on adding holiday days that are not currently available.



(Figure 7)

Users can interact with the Holiday Schedule table via the available toolbar options. These options and their functions are defined below.

Option	Function
Columns	Allows users to update what column information will display in the table. More information on configuring columns can be found above.
Rename	Allows users to update the column names as necessary. More information on renaming columns can be found above.
Save	Preserves any table changes (e.g. column layout or name changes) as default so the updated table configuration will display the next time the user views the page. This option applies to the user's personal profile *only*.
Add	Allows people to create new holiday schedules of the selected holiday type. For more information on how to add schedules, see the documentation available here.
Edit	Allows users to update existing holiday schedules as necessary.
Delete	Removes the selected schedule from the table.
Reload	Refreshes the table to display up-to-date information.

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