



DICE Products & Technical Documentation

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# Notify By Zone Type

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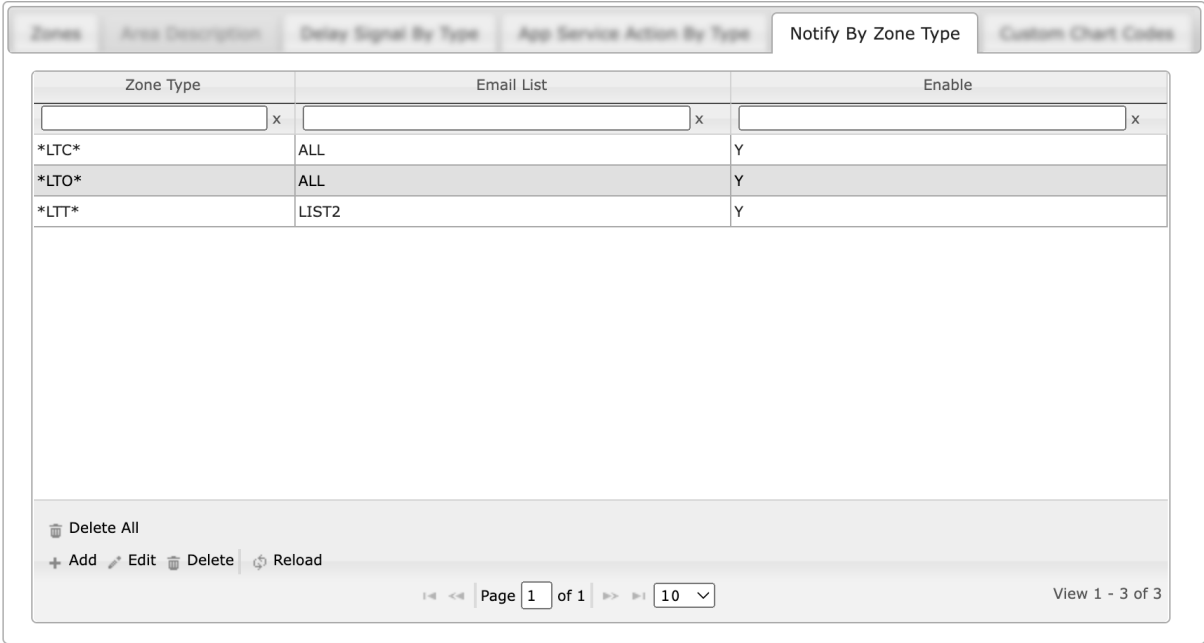
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# Notify By Zone Type

The **Notify by Zone Type** sub-tab is where users determine which contacts receive email notifications regarding specific alarm activity (Figure 1). When alarms are received, users can configure the system to send out an email notification to specific contacts. The following documentation instructs users on how to create these notifications.



(Figure 1)

Users can interact with the Notify by Zone Type table via the available options. These options are defined below.

Option	Function
Delete All	Removes <i>all</i> notifies from the subscriber.
Add	Allows users to create new notifies. More information on adding notifies can be found below.
Edit	Allows users to update existing notifies.
Delete	Removes the selected notify from the subscriber.
Reload	Refreshes the table to display up-to-date information.

## Add

Selecting Add from the toolbar will display the **Select Notify by Type** dialog box (Figure 2).

**Select Notify By Type Account: KATE01**

Zone Types | Email List

<input type="checkbox"/>	Zone Type	Type Description
<input type="checkbox"/>		
<input type="checkbox"/>	*ADSFA	
<input type="checkbox"/>	*LTC*	LATE TO CLOSE
<input type="checkbox"/>	*LTO*	LATE TO OPEN
<input type="checkbox"/>	*LTR*	LATE TO RESTORE
<input type="checkbox"/>	*LTRAD	LATE TO RADIO
<input type="checkbox"/>	*LTT*	LATE TO TEST
<input type="checkbox"/>	*LTW*	WELFARE CHECK TO PREMISE
<input type="checkbox"/>	*NOTU	
<input type="checkbox"/>	2	

Reload

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Cancel Save

(Figure 2)

Perform the following steps to create a new notify.

1. Select *all* applicable alarm types from the **Zone Types** table.
  - These are the alarms that, when received, the system will notify selected contacts via email.
2. Select the **Email List** tab to display the available email options (Figure 3).

**Select Notify By Type Account: KATE01**

Zone Types | Email List

Email List

Activate  Both

Cancel Save

(Figure 3)

3. Input the name of the desired list into the **Email List** field.
  - This defines the group of people the system should email when the selected alarm type is

- received.
- Users can also select the magnifying glass icon to search for and select an email list.
  - For more information on creating notify lists, see the documentation available [here](#).
4. Select the notification parameters the system should follow from the **Activate** dropdown.
- **Both**: When the alarm type is received, the system will notify *both* the subscriber email list *and* its applicable dealer email list.
    - **Please Note**: The selected Email List must exist on the dealer level and must be named the same as the selected list.
  - **Level**: When the alarm type is received, the system will notify the subscriber's *dealer* notify list *only*.
    - **Please Note**: The selected Email List must also exist on the dealer in order for the system to properly notify the contacts on the list on the dealer level.
  - **Subscriber**: When the alarm type is received, the system will notify the selected Email List on the subscriber account *only*.
  - Select **Save** to complete creating the notification.

Repeat the above steps as necessary to create additional notifications for alarm types.